



**BOARD OF WORKS & PUBLIC SAFETY AGENDA  
 MEETING ON DECEMBER 4, 2023  
 6:30 PM**

1. Call Meeting to Order
2. Minutes of previous meeting – November 20<sup>th</sup>
3. Payments & Vouchers
  - a. Payroll Claim Register for Pay Period 11/6 to 11/19 in the amount of \$34,240.54
  - b. November Elected Pay in the amount of \$5,140.29
  - c. Vouchers for the Period 11/18 to 12/1 in the amount of \$219,872.40
4. Adjustment Requests
  - a. 2023-54, 130 Walnut, outside spigot leaking. Credit wastewater \$180.90
5. Department Reports
  - a. Planning
  - b. Police
  - c. Fire
  - d. Streets
    1. Wessler Amendment for Community Crossings Grant, add \$10,200
  - e. Parks
  - f. Water
  - g. Wastewater
6. City Attorney
  - a. Garbage & Recycling Bids
7. Clerk-Treasurer
  - a. Special Payment Requests:
 

<u>Wastewater Mgt Plan Grant Request 9:</u>	Donohue	\$1,440	
<u>Stormwater Grant Reimbursement Request 4:</u>		\$796,634	
<u>Stormwater Project</u>	Donohue	\$7,616.28	
	ERI	\$20,728.59	
<u>Long-Term Control Plan</u>	DRF 60	Donohue	\$4,667
<u>North Broadway Project</u>			
Water DRF 27	Bowen Eng.	\$139,193	
Water DRF 28	Eng. Resources	\$6,141	
Wastewater DRF 24	Bowen Eng.	\$349,492	
Wastewater DRF 25	Eng. Resources	\$4,093	

8. Board of Works Members



**City of Butler, Indiana**  
 215 South Broadway  
 Butler, IN 46721

Phone: 260-868-5200  
[www.butler.in.us](http://www.butler.in.us)

- 9. Mayor
  - a. Amendment 1 to Agreement with Eastside Little League Football
  - b. Farm Lease Agreement
- 10. Audience and/or Public Comments
- 11. Adjourn



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Board of Works

**Present:**

Mike Hartman, Mayor  
Eric Johnson, Board of Works  
Bob Haywood, Board of Works  
Angela Eck, Clerk-Treasurer  
Jimmie Eck, Fire Chief  
Mark Heffelfinger, Police Chief  
Scott Lanning, Wastewater Superintendent  
Vivian Likes, City Planner  
Donald Stuckey, City Attorney

**Absent:**

none

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the November 6<sup>th</sup> meeting were presented. Mr. Haywood made a motion to approve the minutes and Mr. Johnson seconded the motion. The motion passed with all in favor.

**Payments and Vouchers**

Pay Period 10/23 to 11/5 in the amount of \$36,511.30

2022 Longevity Pay in the amount of \$6,628.81

Vouchers for the period 11/4 to 11/17 in the amount of \$187,968.01

Mr. Johnson made a motion to approve the claims and vouchers as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

**Utility Billing Adjustment Requests:**

2023-52 for 136 Walnut. Leak in basement. Credit wastewater \$43.87.

Mr. Haywood made a motion to approve the adjustment and Mr. Johnson seconded the motion. The motion passed with all in favor.

**Planning & Community Development**

City Planner Vivian Likes reported that the final mural for the Patronicity Grant has been completed. She is now working on the final grant report.

**Police Department**

Police Chief Mark Heffelfinger presented Special Event Requests for the Butler Christmas Festival, the Laying of Wreaths Across America and Shoppe with Elves. There was discussion. Mr. Johnson made a motion to approve all three events and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Fire Department

Fire Chief Jimmie Eck reported that he is waiting on one more quote for a sign at their Training Facility. The lowest price that he currently has for a lighted box sign is \$10,000.

Clerk-Treasurer

Clerk-Treasurer Angela Eck reported that she has received information on the Health Insurance Renewal for 2024. PHP has presented a 19.2% savings, which equates to about a \$50,000 savings for the year. She did receive quotes from several other companies, but they were all higher.

City Attorney Don Stuckey stated that the Board needs to approve staying with PHP as the insurance carrier in a motion.

Mr. Johnson made a motion to remain with PHP for health insurance and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck reported that the Council approved an ordinance Amending and Updating the Established Rules for the Prevention of Identity Theft of Customers of the City of Butler Utilities at their meeting on November 6<sup>th</sup>. She asked that the Board make a motion approving the updated policy. Mr. Johnson made a motion to approve the updated "Red Flag Rules" and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented the following Special Payment Requests:

North Broadway Project

Wastewater DRF 23 to Wessler in the amount of \$657

Water DRF 25 to Wessler (Water Asset Mgt Plan) in the amount of \$2,108

Water DRF 26 to Wessler in the amount of \$656

Mr. Haywood made a motion to approve the Special Payment Requests and Mr. Johnson seconded the motion. The motion passed with all in favor.

Mayor

Mayor Mike Hartman asked the Board to approve a Phase I Environmental Study of Susie Park. He has had discussion with several groups on possibly selling or donating the land (2.75 acres) to the food pantry and/or daycare. He has two quotes for the environmental survey: JPR for \$1,800 and Nulnventa for \$2,500. Mr. Haywood made a motion to approve the quote from JPR at a cost not to exceed \$1,800 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Mr. Kent Likes asked Mayor Hartman why the City was paying for the environmental study expense. Mayor Hartman stated that the potential purchaser(s) may not want the property, depending upon what could be found there. Mayor Hartman also stated that the food pantry is no longer interested in the property.



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Mrs. Teri Fritch asked that if the Food Pantry is no longer interested, why spend the money. Mayor Hartman stated that no one will be interested in the property if there could be potential environmental issues. It is costing the City to mow it, why not try to sell it.

Mr. Gavin Fritch asked why the non-profit group interested in it isn't paying for the study. There was discussion back and forth. Mr. Fritch also suggested that the Community Gardens (across the street) be tested as well. The City should be more concerned with what could be found in the produce being currently grown there and being consumed by residents.

Mayor Hartman stated that the study would be a benefit to the City and would tell him how to market the property.

Mr. Kent Likes asked if the Day Care meetings are open to the public. If they are a non-profit, they are required to be open to the public. Mayor Hartman stated that he is part of the group trying to get it off the ground and will let him know when the next meeting is held.

Mr. Gavin Fritch stated that the Day Care people should be at this meeting asking for an environmental study.

City Attorney Stuckey stated that the seller of a property has to sign a closing affidavit stating that there are no hazards on the property they are selling. The City has to know what is in the ground before attempting to sell it.

More discussion back and forth on this issue.

Mr. Haywood made a motion to adjourn at 6:55 and Mr. Johnson seconded the motion. The motion passed with all in favor.

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Mayor

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Board of Works

*Angela M. Eck*

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Clerk-Treasurer

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Board of Works





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6:30 PM**

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  - e. Parks
  - f. Water
  - g. Wastewater
6. City Attorney
7. Clerk-Treasurer
  - a. Health Insurance Renewal for 2024
  - b. Rules for the Prevention of Identity Theft
  - c. Video & Recording Equipment for Council Chamber
  - d. Special Payment Requests
    - North Broadway Project
    - Wastewater DRF 23 to Wessler in the amount of \$657
    - Water DRF 25 to Wessler (Water Asset Mgt Plan) in the amount of \$2,108
    - Water DRF 26 to Wessler in the amount of \$656
8. Board of Works Members
9. Mayor
  - a. Susie Park Phase I Environmental Study
  - b. Special Event Requests: Butler Christmas Festival, Laying of Wreaths Across America, Shoppe With Elves
10. Audience and/or Public Comments
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